

Management Committee briefing

The following points were covered at the September 2018 Committee Meeting:

- The following people were elected as office-bearers:
 - Chairperson- Gordon Mason
 - Vice –chairperson- Pat Heneghan
 - Secretary- Colleen Sharp
 - Treasurer- Gillies Thomson
- A consultation seeking the employers views regarding the forthcoming salary negotiations by EVH was completed.
- The quarterly development update was considered and the following noted:
 - The Johnston Avenue phase 1 development was now fully handed over.
 - Progress with the 35 homes at Howlands Road has been very good.
 - No major developments had occurred with the various pipeline projects which Forth is working on.
- The quarterly maintenance update was considered and the following noted:
 - The volume of reactive repairs has remained largely in line with the historic situation.
 - Contractor performance against targets was up to 99.4%, average completion times fell again and 97.7% of jobs were completed right first time.
 - Spend was largely within budget, although additional works being carried out to empty home, to meet the forthcoming standards for fire detection, had pushed void maintenance spend over budget.
 - Plans for cyclical and improvement works for the coming year are in hand and committee approved the appointment of a boiler replacement contractor following the procurement exercise.
- A series of policy reviews were considered and the following approved:
 - A suite of Data Protection Policies to reflect the current legislative position.
 - Renewal of the existing Defects Policy.
 - Renewal of the existing Handover Policy.
- The annual update to committee member's declaration of interest statements were completed.
- An additional meeting was agreed for 10th October 2018 to progress the options appraisal exercise being carried out in light of the Director's impending retirement.

John Cameron
27/9/18