



**MINUTES OF FORTH HOUSING ASSOCIATION  
 MANAGEMENT COMMITTEE MEETING HELD ON 9<sup>TH</sup> DECEMBER  
 2019 AT  
 146 DRIP ROAD, STIRLING, FK8 1RW**

	<b>Present</b>
	Gordon Mason, Linda Mason, Robert Buchanan, Pat Heneghan, John Paterson, Ann Dickson, James Bryce, Lynore MacLeod and Priscilla Maramba.
	<b>In Attendance</b>
	Grahame Cairns, Nicola Stobie and Margaret Glencross.
<b>ITEM</b>	<b>AGENDA</b>
<b>1</b>	<b>Apologies</b>
	John Fyfe and Cllr Jim Thomson.
<b>2</b>	<b>Declaration of Interest</b>
2.1	The Chair asked if there were any Management Committee Members who wished to declare any interest specifically in the business of the meeting and there was none.
<b>3</b>	<b>Previous Minutes</b>
3.1	Management Committee minutes from 25 November were amended and then proposed by Colleen Sharp and seconded by Ann Dickson.  A general discussion then took place as to how future minutes should be recorded. It was agreed that the minutes should reflect the discussion and the outcome.
3.2	Staffing sub Committee minutes of 28 November were noted by Committee and recommendations approved.
<b>4</b>	<b>Matters Arising</b>
	None

<b>5</b>	<b>Director's Report</b>
5.3	An update and brief outcome of the Allocations Consultation was presented to Committee. Revised Allocations Policy will be drawn up and brought to the January meeting.
5.4	If Committee members have ideas/requests for training email the Director by end of December to enable him to put a training plan together for 2020. Then the Director will circulate a programme of training for 2020 for consideration and approval.  Most training will start around 7 pm due to work commitments for some Committee Members.
<b>6</b>	<b>Development Update</b>
	The report was noted by Committee and approved the proposed actions contained within the report.
<b>7</b>	<b>Maintenance Monitoring</b>
	The report was noted by Committee. It was explained that Stage 3 budget was now spent with no money available to assist tenants with adaptations, until next financial year.  Committee agreed that further information is required if the budget was found to be inadequate in future years and how this could be addressed by the Association.
<b>8</b>	<b>Draft Budget 2020/21</b>
	The Director presented draft budget including the proposed rent increase for consultation.  Committee considered the report and agreed to consult on a 2.1% increase.  Consultation results and full budget will be presented to the January meeting for consideration.
<b>9</b>	<b>Correspondence</b>
	None
<b>10</b>	<b>Training &amp; Events</b>
	The Chair reminded everyone that training opportunities were available and provided a couple of booklets from Shelter and the Scottish Government.
<b>11</b>	<b>Health &amp; Safety</b>
	None
<b>12</b>	<b>AOCB</b>
	None
<b>13</b>	<b>Date of Next Meeting</b>
	<b>27 January 2020 at 7 pm</b>