



**MINUTES OF FORTH HOUSING ASSOCIATION  
 MANAGEMENT COMMITTEE MEETING HELD ON  
 29<sup>th</sup> JUNE 2020 at 7pm VIA  
 VIDEO CONFERENCING**

	<b>Present</b>
	Gordon Mason, Linda Mason, Lynore MacLeod, Priscilla Maramba, John Fyfe, Robert Buchanan, James Bryce and Ann Dickson
	<b>In Attendance</b>
	Grahame Cairns, Niall Patterson
<b>ITEM</b>	<b>AGENDA</b>
<b>1</b>	<b>Apologies</b>
	Patrick Heneghan, Cllr Jim Thomson, <span style="background-color: black; color: black;">[REDACTED]</span>
<b>2</b>	<b>Declaration of Interest</b>
2.1	The Chair asked if there were any Management Committee Members who wished to declare any interest specifically in the business of the meeting and there was none.
<b>3</b>	<b>Previous Minutes</b>
3.1	Management Committee minutes from 26 May 2020 were approved and proposed by Lynore MacLeod and seconded by James Bryce.
<b>4</b>	<b>Matters Arising</b>
4.1	Committee noted the contents of the Report
<b>5</b>	<b>Development Update</b>
	The report was presented by Niall Patterson and noted by Committee.
5.2	Niall highlighted to Committee that this is the most recent Strategic Housing Investment Plan. Committee raised concerns about delays and potential increase costs. Any changes will be reported back to Committee.

<b>6</b>	<b>Maintenance Report Q4</b>
	<p>The report was presented by Grahame Cairns and noted by Committee.</p> <p>Committee raised the issue of potential costs to the planned and cyclical projects because of Covid-19. Any increases that exceeded budget approval will be reported to Committee for discussion.</p> <p>Chair complimented the performance of the Maintenance Team for 2019/20.</p> <p>It was agreed to provide additional informational regarding the Rechargeable repairs' figures.</p>
<b>7</b>	<b>Draft Model Rules 2020</b>
	<p>The report was presented by Grahame Cairns and noted by Committee.</p> <p>Committee discussed and agreed the proposed changes to existing rules. Committee considered the optional amendments and did not adopt these. The very recent amendment to hold virtual general meetings was unanimously agreed.</p> <p>Committee agreed the July meeting will consider if the SGM and AGM will be held 'virtually' or any other safe manner, which is due on September 2nd.</p>
<b>8</b>	<b>Policy Updates</b>
8.1	The Acceptable Use of Computer Resources was presented and considered by Committee; the updated policy was approved.
8.2	The Adaptations Policy was presented and considered by Committee; the updated policy was approved.
<b>9</b>	<b>Directors Report</b>
	The report was presented by Grahame Cairns and considered by Committee.
<b>10</b>	<b>Loan Portfolio return</b>
	This was presented by Grahame Cairns and approved by Committee for submission to SHR. Committee was advised a paper would be presented in July to approve the new loan facility with the Nationwide BS and Committee agreed this would be done in July
<b>11</b>	<b>Correspondence</b>
	There was none
<b>12</b>	<b>Training &amp; Events</b>
	All training currently suspended but online courses available.

<b>13</b>	<b>Membership applications</b>
	One new application was received and approved
<b>14</b>	<b>Health &amp; Safety</b>
	Nothing to report
<b>15</b>	<b>AOCB</b>
	None
<b>16</b>	<b>Date of Next Meeting 27th July 2020</b>