



**MINUTES OF FORTH HOUSING ASSOCIATION
 MANAGEMENT COMMITTEE MEETING HELD ON
 27th JULY 2020 at 7pm VIA
 VIDEO CONFERENCING**

	Present
	Gordon Mason, Linda Mason, John Paterson, Priscilla Maramba, Robert Buchanan, James Bryce and Ann Dickson
	In Attendance
	Grahame Cairns, Nicola Stobie, Elisha Kimani
ITEM	AGENDA
1	Apologies
	Patrick Heneghan, John Fyfe, Lynore MacLeod, Cllr Jim Thomson, [REDACTED]
2	Declaration of Interest
2.1	The Chair asked if there were any Management Committee Members who wished to declare any interest specifically in the business of the meeting and there was none.
3	Previous Minutes
3.1	Management Committee minutes from 29 June 2020 were approved and proposed by Ann Dickson and seconded by Linda Mason.
4	Matters Arising
4.1	Committee noted the contents of the Report
5	Housing Management Report Q1
	The report was presented by Nicola Stobie and noted by Committee.
5.2	Nicola highlighted the impact of Covid-19 in relation to turning around emptying properties and the extra health and safety measures required.

5.3	Committee noted 4 properties were leased to Stirling Council to assist with the increase in Homeless presentations.
6.1	Committee noted a slight increase in reported anti-social behaviour.
8.0	Committee noted the arrears target had not been met by 0.02% with concerns raised about the continued impact of Covid-19
6	Policy Updates
6.1	The draft Harassment Policy was presented and considered by Committee; the updated policy was approved.
6.2	The draft Voids Policy was presented and considered by Committee; the updated policy was approved.
7	Administration re Nationwide Loan
	The report was presented by Elisha Kimani and Grahame Cairns and noted by Committee. Committee discussed and agreed the report provided by Forth's Solicitors on the drawn down of the loan and approved the extract of the minutes prepared by TC Young and the Officer's Certificate
8	5 Year Financial Projections
8	The report was presented by Elisha Kimani and Grahame Cairns and discussed by Committee The 5 year projection was approved by Committee and authorised submission to the Scottish Housing Regulator.
9	Directors Report
	The report was presented by Grahame Cairns and considered by Committee.
9.2	Director highlighted the SHR dashboard and the information contained within the report
9.3	Grahame provided an update on the Freedom of Information request.
9.4	Grahame advised the successful candidate for the Property Services Officer position had formally accepted the position.
9.5	Committee agreed the arrangements for this year's SGM, and AGM would be held via Zoom. Of the 4 members that are

	required to stand down by the Rules, 3 confirmed they would continue to stay on. The Committee approved one member under the nine year rule.
9.6	Committee approved the Festive period arrangements.
10	Correspondence
	There was none
11	Training & Events
	All training currently suspended but online courses available.
12	Membership applications
	There were none and now suspended until after the AGM
13	Health & Safety
	Nothing to report
14	Tender Reports
	Committee approved and accepted the Fire Detection Upgrades Tender and the EICR tender as advertised on Public Contract Scotland Portal
15	AOCB
	None
16	Date of Next Meeting 31st August 2020