



**MINUTES OF FORTH HOUSING ASSOCIATION
 MANAGEMENT COMMITTEE MEETING HELD ON
 30th NOVEMBER 2020 at 7pm VIA
 VIDEO CONFERENCING**

	Present
	Gordon Mason, Linda Mason, James Bryce, John Paterson, Priscilla Maramba, Robert Buchanan, Colleen Sharp, Lynore MacLeod, John Fyfe and Ann Dickson.
	In Attendance
	Grahame Cairns
ITEM	AGENDA
1	Apologies
	Cllr Jim Thomson
2	Declaration of Interest
2.1	The Chair asked if there were any Management Committee Members who wished to declare any interest specifically in the business of the meeting and there were none.
3	Previous Minutes
3	Management Committee minutes from 26 th October 2020 were approved and proposed by Ann Dickson and seconded by James Bryce.
3.1	Management Committee noted the papers and minutes from the Audit Sub Committee held on the 19 th October 2020.
4	Matters Arising
4	Committee noted the contents of the Report. Risk Management training for Committee will take place on the 13 th January 2021 at 6.30 pm.
5	Management Accounts Q2
	The report was presented by Grahame and considered by Committee.
	It was noted the positive financial position Forth was in at the

	end of Quarter 2. It was also understood not all planned/cyclical works had been invoiced or started owing to Covid-19. Quarter 3 report would provide a more insightful reflection of Forth's financial position before the year end.
6	Tenant Participation Report Q2
	The report was presented by Grahame and noted by Committee. Committee noted the positive survey results in Quarter 2.
7	Policy Reviews
7.1	The Rent Setting Policy was presented and considered by Committee; the updated policy was approved.
7.2	The Staff Appraisal Policy was presented and considered by Committee; the updated policy was approved.
7.3	The Sustainability Policy was presented and considered by Committee; the updated policy was approved.
8	Directors Report
5.3	Management Committee noted CCTV was now installed and operational at Kildean.
5.4	The Committee noted the award from Connecting Scotland (30 devices) to provide digital tablets to our tenants.
5.5	Management Committee noted the Coronavirus update and business would continue as near as normal in Tier 4.
5.6	The Strategic Risk Register was considered by Committee and approved.
9	Johnston Avenue 2 Tender
	Committee considered the report and the Tender process details and approved the award of the contract subject to Scottish Government funding .
10	Annual Assurance Statement (AAS)
	The statement had been circulated in advance and was considered and approved by Committee for uploading to the Regulator's portal and Forth's website.
11	Correspondence
	There were none.
12	Training & Events
	All training currently suspended but online courses available. Training dates for Committee would be circulated.
13	Membership Applications
	There were none.

14	Health & Safety
	Audit to commence this week.
15	AOCB
	Rent Consultation increases were presented by the Director and considered by the Management Committee. Tenant consultation will be included in the Winter Newsletter, ending on the 8 th January 2021.
16	Date of Next Meeting Monday 21st December 2020.