



**MINUTES OF FORTH HOUSING ASSOCIATION
 MANAGEMENT COMMITTEE MEETING HELD ON
 28th JUNE 2021 at 7pm VIA
 VIDEO CONFERENCING**

	Present
	Gordon Mason, Linda Mason, Ann Dickson, Robert Buchanan, Colleen Sharp, James Bryce and Cllr J Thomson
	In Attendance
	Grahame Cairns and Nicola Stobie
ITEM	AGENDA
1	Apologies
	Lynore MacLeod and Priscilla Maramba
2	Declaration of Interest
2.1	The Chair asked if there were any Management Committee Members who wished to declare any interest specifically in the business of the meeting.
3	Previous Minutes
3	Management Committee minutes from 24 th May 2021 were approved and proposed by Linda Mason and seconded by Robert Buchanan.
4	Matters Arising
4	Committee noted the contents of the Report
5	Development Update Q1
	The report was presented by Grahame and considered by Committee.
	The Committee noted the update on the Risk Register owing to the potential of increased costs.
6	Maintenance update Q4
	The report was presented by Nicola and considered by Committee.
	Committee discussed the potential of increased costs and risk to the Association. To be monitored and reported back.

6.1	The EICR tender was presented by Nicola and approved by Committee.
7	Five year financial projections
	The report was presented by Grahame and Committee approved submission to the Scottish Housing Regulator.
8	Loan portfolio return
	The report was presented by Grahame Cairns and noted by Committee. Committee requested a briefing paper on the difference between Bank of England base rate and SONIA.
9	Policy Reviews
9.1	The CDM Regulations was presented and considered by Committee; the updated policy was approved.
9.2	The Contractor Liquidation Policy was presented and considered by Committee; the updated policy was approved.
9.3	The Defects Policy was presented and considered by Committee; the updated policy was approved.
9.4	The Model Entitlements, Payments and Benefits Policy was presented and considered by Committee; the updated policy was approved.
9.5	The Model Code of Conduct for Staff was presented and considered by Committee; the updated policy was approved.
9.6	The Model Code of Conduct for Governing Body Members was presented and considered by Committee; the updated policy was approved.
9.7	The Scheme of Delegated Authority was presented and considered by Committee; the updated policy was approved and will now be added to the Standing Orders.
10	Director's Report
5.1	Committee noted the EVH report.
5.2	Committee noted the SFHA publication and raised concern about the rise in void loss throughout the sector but not Forth.
5.4	Committee noted the Internal Audit Reports and outcomes.
5.5	Committee noted the updates to the Operational Risk Registers.
5.6	Committee discussed the revised tender increase and after a detailed discussion, a vote was taken and the tender was not approved.
11	Correspondence
	There was none.

12	Training & Events
	Training only available via online courses.
13	Membership Applications
	One application was received and approved by Committee
14	Health & Safety
	No updates
15	AOCB
	Chair updated Committee about two events he attended, regarding SHR and Pensions
16	Date of Next Meeting Monday 26th July 2021.