



**FORTH HOUSING ASSOCIATION LTD  
MANAGEMENT COMMITTEE MEETING  
Monday 28<sup>th</sup> February 2022 at 7.00 pm  
Via Zoom Conferencing  
Meeting ID: 3964753170  
Meeting Password: 123456**

**AGENDA**

<b>Item</b>	<b>Subject</b>	<b>Lead</b>	<b>Purpose</b>	<b>Time</b>
<b>1.</b>	<b>Apologies</b>	Chair		7.00
<b>2.</b>	<b>Election of Chair</b>	Interim Director	<b>Approval</b>	7.05
<b>3.</b>	<b>Declaration of Interest</b>			
<b>3.1</b>	Chair's Statement	Chair	<b>Information</b>	7.10
<b>3.2</b>	Declaration of Interest from Committee Members	Chair	<b>Information</b>	7.10
<b>4.</b>	<b>Previous Minutes</b>			
<b>4.1</b>	Management Committee 31st January 2022	Chair	<b>Approval</b>	7.15
<b>4.2</b>	Draft Minutes Staff Sub Committee 3 <sup>rd</sup> February 2022	Convenor	<b>Information</b>	7.20
<b>5.</b>	<b>Matters Arising</b>	Chair	<b>Information</b>	7.20
<b>6.</b>	<b>Operations</b>			
<b>6.1</b>	Tenant Participation, Surveys and Complaints	Projects and Comms Co-ordinator	<b>Information</b>	7.25
<b>6.2</b>	Procurement of Consultant	Senior Property Officer	<b>Homologate</b>	7.35
<b>6.3</b>	Reactive/Void Maintenance contract extension	Senior Property Officer	<b>Approval</b>	7.35
<b>6.4</b>	Fencing Tender	Senior Property Officer	<b>Approval</b>	7.45
<b>6.5</b>	Tender Appraisal – Milne Park	Development Co-ordinator	<b>Approval</b>	7.50
<b>6.6</b>	Cost Plan and Appraisal – Raploch site 6	Development Co-ordinator	<b>Approval</b>	8.00
<b>6.7</b>	Feasibility Appraisal – Polmaise Road	Development Co-ordinator	<b>Approval</b>	8.10
<b>7.</b>	<b>Finance</b>			
<b>7.1</b>	Rent Increase / Draft Budget	Finance Officer	<b>Homologate</b>	8.20
<b>7.2</b>	Bank Loan Approval	Finance Officer	<b>Approval</b>	8.25
<b>7.3</b>	Quarterly Management Accounts	Finance Officer	<b>Approval</b>	8.30
<b>8.</b>	<b>Policy</b>			
<b>8.1</b>	No Policy Reports			
<b>9.</b>	<b>Governance</b>			
<b>9.1</b>	Interim Director Report	Interim Director	<b>Information</b>	8.40
<b>10.</b>	<b>Membership – No Applications</b>	Interim Director	<b>Approval</b>	-
<b>11.</b>	<b>Correspondence</b>	Interim Director	<b>Information</b>	-
<b>12.</b>	<b>Learning Opportunities</b>	Interim Director	<b>Information</b>	8.50
<b>13.</b>	<b>Health and Safety</b>	Interim Director	<b>Information</b>	8.50
<b>14.</b>	<b>AOCB</b>	Chair		8.55
<b>15.</b>	<b>Date of next meeting – Monday 28<sup>th</sup> March</b>			9.00