



**FORTH HOUSING ASSOCIATION LTD  
MANAGEMENT COMMITTEE MEETING  
Monday 29<sup>th</sup> August 2022 at 7.00 pm  
This will be a hybrid meeting held at  
FHA's office at 146 Drip Road Stirling and  
Via Zoom Conferencing  
Meeting ID: 3964753170  
Meeting Password: 123456**

**AGENDA**

<b>Item</b>	<b>Subject</b>	<b>Lead</b>	<b>Purpose</b>	<b>Time</b>
1.	<b>Chairs Statement</b>	Chair		7.00
2.	<b>Apologies</b>	Chair		
3.	<b>Declaration of Interest</b>	Chair		
4.	<b>Previous Minutes</b>			
4.1	Management Committee 25 <sup>th</sup> July 2022	Chair	<b>Approval</b>	7.10
4.2	Draft Audit and Risk 18 <sup>th</sup> July 2022	Chair of Sub Committee	<b>Information</b>	7.15
4.3	Draft Staffing Sub 19 <sup>th</sup> July 2022	Chair of Sub Committee	<b>Information</b>	7.20
4.4	Draft Development 21 <sup>st</sup> July	Chair of Sub Committee	<b>Information</b>	7.25
5.	<b>Matters Arising &amp; Referrals from Sub Committee</b>	Chairs	<b>Information</b>	7.30
6.	<b>Operations</b>			
6.1	Development Specification and Options Appraisal brief	Development Co-ordinator	<b>Information</b>	7.40
6.2	Tenant Services Report	Head of Tenant Services	<b>Information</b>	7.45
6.3	Stock Condition Survey Report	Senior Property Services Officer	<b>Approval</b>	7.50
7.	<b>Finance</b>			
7.1	Quarterly Management Accounts	Finance Officer	<b>Approval</b>	7.55
7.2	Annual Treasury Management Report	Finance Officer	<b>Approval</b>	8.05
8.	<b>Policy/Strategy</b>			
8.1	Allocations Policy	Head of Tenant Services	<b>Approval</b>	8.15
8.2	Management Committee Recruitment Policy	P&C Co-ordinator	<b>Approval</b>	8.20
8.3	Remote Working Policy	Member of Working Group	<b>Approval</b>	8.25
8.4	Remote Access Policy	Assistant Finance Officer and IT Administrator	<b>Approval</b>	8.30
8.5	Suspension Policy	Head of Tenant Services	<b>Approval</b>	8.35
9.	<b>Governance</b>			
9.1	Interim Director Report	P&C Co-ordinator	<b>Approval</b>	8.40
9.2	Governance Improvement Plan	P&C Co-ordinator	<b>Approval</b>	8.45
9.3	Signed Registers available for review	P&C Co-ordinator/Secretary	<b>Information</b>	8.50
10.	<b>Membership</b>	P&C Co-ordinator	<b>Approval</b>	8.53
11.	<b>Correspondence</b>	P&C Co-ordinator	<b>Information</b>	8.54
12.	<b>Management Committee Learning Plan</b>	P&C Co-ordinator	<b>Information</b>	8.55
13.	<b>Health and Safety</b>	Head of Tenant Services	<b>Information</b>	8.56
14.	<b>AOCB</b>	Chair		8.57
15.	<b>Date of next meeting – Tuesday 27<sup>th</sup> September 2022</b>			9.00