



**FORTH HOUSING ASSOCIATION LTD  
MANAGEMENT COMMITTEE MEETING  
Tuesday 27<sup>th</sup> September 2022 at 7.00 pm  
This will be a hybrid meeting held at  
FHA's office at 146 Drip Road Stirling and  
Via Zoom Conferencing  
Meeting ID: 3964753170  
Meeting Password: 123456**

**AGENDA**

<b>Item</b>	<b>Subject</b>	<b>Lead</b>	<b>Purpose</b>	<b>Time</b>
<b>1.</b>	<b>Election of Office Bearers</b>	Interim Director	<b>Approval</b>	7.00
<b>1.1</b>	Election of Chair	Interim Director	<b>Approval</b>	7.05
<b>1.2</b>	Election of Vice Chair	Chair		
<b>1.3</b>	Election of Secretary	Chair		
<b>1.4</b>	Election of Treasurer	Chair		
<b>2.</b>	<b>Chairs Statement</b>	Chair		7.25
<b>3.</b>	<b>Apologies</b>	Chair		7.30
<b>4.</b>	<b>Declaration of Interest</b>			7.30
<b>5.</b>	<b>Previous Minutes</b>			
<b>5.1</b>	Management Committee 29 <sup>th</sup> August 2022	Chair	<b>Approval</b>	7.35
<b>5.2</b>	Management Committee 12 <sup>th</sup> September 2022	Chair	<b>Approval</b>	7.35
<b>6.</b>	<b>Matters Arising</b>	Chair	<b>Information</b>	
<b>7.</b>	<b>Operations</b>			
<b>7.1</b>	Tenant Services Report	Head of Tenant Services	<b>Information</b>	7.40
<b>7.2</b>	Bathroom Tender	Senior Property Services Officer	<b>Approval</b>	7.45
<b>8.</b>	<b>Finance</b>			
<b>8.1</b>	Finance Regulations and Procedures	Finance Officer	<b>Approval</b>	7.50
<b>8.2</b>	Appendix to 8.1			
<b>8.3</b>	Appendix to 8.1			
<b>8.4</b>	Rechargeable Repairs Debt	Asst Finance Officer & IT Administrator	<b>Approval</b>	8.00
<b>9.</b>	<b>Policy/Strategy</b>			
<b>9.1</b>	Policy Review 2022/23 (paper to follow)	Project & Communications Co-ordinator	<b>Approval</b>	8.05
<b>9.2</b>	Code of Conduct		<b>c/fwd</b>	
<b>9.3</b>	Factoring Policy	Head of Tenant Services	<b>Approval</b>	8.15
<b>10.</b>	<b>Governance</b>			
<b>10.1</b>	Interim Director Report	Interim Director	<b>c/fwd</b>	
<b>10.2</b>	Governance Improvement Plan	Interim Director	<b>c/fwd</b>	
<b>10.3</b>	Management Committee Appraisal Report	Interim Director	<b>c/fwd</b>	
<b>11.</b>	<b>Membership</b>	Chair	<b>Approval</b>	8.25
<b>12.</b>	<b>Correspondence</b>	Interim Director	<b>Information</b>	8.30
<b>13.</b>	<b>Governance Learning Plan</b>	Interim Director	<b>c/fwd</b>	

<b>14.</b>	<b>Health and Safety</b>	Senior Property Services Officer	<b>Information</b>	8.35
<b>15.</b>	<b>AOCB</b>	Chair		8.40
<b>16.</b>	<b>Date of next meeting – Monday 31<sup>st</sup> October 2022</b>			8.45

**\*\*\* Due to Interim Director being off ill – several papers have been given c/fwd and will be presented at another meeting\*\*\***

**Please note timings are approximate.**