

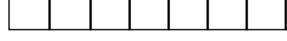


### PLEASE FILL IN THE FORM USING A BALL POINT PEN:

allpay Limited Re:
Forth Housing Association Limited
Fortis et Fides
Whitestone Business Park,
Whitestone,
Hereford. HR1 3SE

#### Name(s) of Account Holders(s).

Bank/Building Society Account Number.

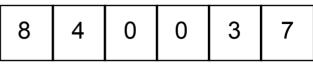


## Name & full postal Address of your Bank or Building Society.

To: The Manager	Bank/Building Society
Address	
Postcode	

# Instruction to your Bank or Building Society to pay by Direct Debit

Service User Number



### Please complete your Address and Telephone Number.

This is not part of the instruction to your Bank or Building Society. For allpay Limited Re: Forth HA Ltd official use only.

Address

Postcode

Ref<sup>.</sup>

Telephone

### Instruction to your Bank or Building Society.

Please pay allpay Limited Re: Forth HA Ltd Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with allpay Limited Re: Forth HA Ltd and, if so, details will be passed electronically to my Bank or Building Society.

Signatures	
Date	

Reference

Banks and Building Societies may not accept Direct Debit Instructions on some types of Account

This Guarantee should be detached and retained by the Payer



### The Direct Debit Guarantee

° This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.

° If there are any changes to the amount, date or frequency of your Direct Debit, allpay Limited Re: Forth HA Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request allpay Limited Re:Forth HA Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

° If an error is made in the payment of your Direct Debit by allpay Limited Re: Forth HA Ltd or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.

- If you receive a refund you are not entitled to, you must pay it back when allpay Limited Re: Forth HA Ltd asks you to.

° You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.

Reference Number						
1st Payment Amount	Da	ate of 1st Payment				
Subsequent Payments	Ne	ext Due Date				
Frequency of Payment						
Area Office (if applicable)						
Date of entry onto Webconnect						
Please enter the details of the customer, if different from those of the bill payer overleaf:						
Name						
Address						
Postcode						

PLEASE RETURN TO:

Payments will be collected on behalf of:

FORTH HOUSING ASSOCIATION LIMITED KILDEAN BUSINESS & ENTERPRISE HUB 146 DRIP ROAD STIRLING FK8 1RW